



**PRIESTLEY**  
◆◆◆ COLLEGE ◆◆◆

# Job Description

*The job description gives an indication of tasks to be performed within a specific area*

**JOB TITLE: Cleaner**

Accountable to: Estates & Facilities Manager

**JOB PURPOSE**

To undertake normally, as part of a team, the cleaning of designated areas within the college premises to ensure that they are kept in a clean and hygienic condition. Duties will include cleaning, washing, sweeping, emptying litter-bins, polishing and dusting of designated areas, use of a buffing machine, cleaning toilets, and fixtures and fittings.

Duties may vary between term-time and closure periods.

**KEY TASKS:**

- To carry out cleaning duties, as instructed by the Estates & Facilities Manager for the number of hours allocated per week, in accordance with agreed cleaning frequencies and standards and to use any machinery or other equipment supplied by the College. The times of day at which duties are carried out may be subject to change depending on the needs of the College.
- To work in any area of the campus as required.
- To report any machinery/equipment defects to the Estates & Facilities Manager.
- To ensure that all equipment is left in a clean condition at completion of duty.
- To ensure that all equipment and cleaning materials are used and stored in accordance with the manufacturer's instructions.

*The College is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment*