# STUDENT CHARTER

'Written by Students for Students'

## INSPIRE

**I understand my learning is best promoted by:**

- Being fully committed, ready and willing to learn
- Attending and being punctual to all lessons
- Working to the best of my ability and submit all work on time
- To stretch and challenge myself and take advantage of opportunities
- Keeping mobile phones switched off in classes unless directed otherwise by the teacher
- Being prepared for all lessons, with the correct equipment
- Catch up with any missed work
- Setting sufficient time aside out of lessons to complete college work
- Restricting part-time employment to no more than 10 hours a week

## CHALLENGE

**I understand the learning environment around college can best be enhanced by:**

- Wearing college IDs at all times
- Regularly using Portal to check progress
- Respecting the College and members of our community
- Reporting any incident of harassment, bullying or safeguarding concerns: **letusknow@priestley.ac.uk**
- Avoiding booking holidays during term time and informing college of any unavoidable absences
- Bringing only bottled water into classes by restricting eating to inside the allocated food areas
- Making medical and other appointments outside of timetabled classes

## SUPPORT

**I understand that engaging with support will ensure I enjoy college fully, therefore I will:**

- Report to the Inclusion Manager any changes to your health and well-being to ensure the college can properly support you
- Communicate any worries or concerns to your tutors and teachers
- Engage with the support and disciplinary procedure
- Fully utilise any support networks in College such as: Wellbeing, Counselling, Careers, Industry Placement, Study Support staff